

# Master of Business Administration

Darmstadt Business School

Scholarship Application

## The Scholarship Program

Our scholarship programs are designed to support MBA candidates who demonstrate strong determination, initiative, and the potential to develop into charismatic, responsible leaders. We are particularly interested in applicants whose educational or professional path differs from conventional career trajectories and who bring distinctive perspectives shaped by their background and personal presence. Scholarships may reduce the MBA tuition fee **by up to 40%**, subject to the selection decision and the applicable scholarship conditions.

## Eligibility and key requirements

Any self-funded student may apply for a scholarship provided that an application to the Darmstadt Business School MBA program (full-time or part-time) has already been submitted. Scholarship applications must be submitted by **1 June** each year for the upcoming first semester.

A complete scholarship application includes, in addition to the documents you provided with your MBA application, the following:

- The completed scholarship application form
- Letter of motivation (maximum 2 pages)
- Letter of recommendation
- Extended curriculum vitae (if applicable)
- Additional job references (if required)
- Certificates and further education certificates (if applicable)
- Language certificates (if applicable)
- Other relevant certificates (if applicable)

## Scholarship obligations and important notes

Scholarship recipients will conclude a scholarship agreement. In principle, scholarships cannot be combined with other reductions or discounts. Scholarship holders are expected to actively support the MBA program and Darmstadt Business School—for example, by acting as an ambassador at information events, participating in interviews, providing a portrait for the program website, and contributing testimonials or engagement through the University's communication channels.

# Scholarship Application Form

*Please complete the form carefully and accurately and use the same name and personal data as in your MBA application.*

Admitted to the MBA program:                      Yes                      No

Study mode:

## 01 Personal information

Gender:	Title:
First Name:	Last name:
Date of Birth:	Your Age (in years):
Place of birth:	Nationality:
Other citizenship:	Student number:
Mail Address:	Telephone:

## 02 Permanent Address

Address line:

Address line 2:

City/Town:                      Postal/ ZIP code:

Country:

## 03 Mailing Address

Mailing address identical as above?                      Yes                      No

Address line:

Address line 2:

City/Town:                      Postal/ ZIP code:

Country:

## 04 Additional Notes (optional)

*Optional space for additional information relevant to the scholarship application. If left blank, this field may be completed during the interview to document further details discussed.*

## 05 Application Checklist

*Before submitting your application, please use this checklist ensure that your application is complete. All documents attached to this scholarship application form must be sent by email in a single PDF file (maximum 5 MB) to **mba@h-da.de**, including your full name and student number. Other file formats will not be opened and will be treated as not submitted.*

Letter of motivation (max. 2 pages)

Letter of recommendation

### *Optional:*

Extended curriculum vitae

further job references

Certificates/ further education certificates

Language certificates

Other certificates

## 06 Statement of Accuracy and Signature

*I hereby certify that the information contained in this application is complete and correct to the best of my knowledge.*

*Place and Date*

*Applicants Signature*

## Data protection and privacy policy

*The data are stored and processed (according to Art. 6 f) GDPR) for the purpose of the contact or information request, besides a processing according to Art. 6 I a) GDPR is possible with your consent to the purposes it covers.*

*A deletion takes place immediately after the end of request; at the latest to 31/12. Information about your rights can be found at [mba.h-da.de/disclaimer](http://mba.h-da.de/disclaimer).*

*Place and Date*

*Applicants Signature*